Scrum Meeting 10/09/20

**Present:**

Luca Cave

Richard Gao

Chris Hodgen

Ryan McKeown

**Progress report:**

|  |  |
| --- | --- |
| **Luca** | Created user dashboard  Started planning ideal JSON design  **Blockers**  Waiting on backend dev to be complete before front end can be connected |
| **Richard** | Unit tests on booking API  **Blockers**  None |
| **Chris** | No progress to report  **Blockers**  Limited time due to assignments for other classes |
| **Ryan** | Researching database implementation options  **Blockers**  Limited time due to assignments for other classes |

**Feedback from Sachin for Milestone 1:**

Scrum meetings should have actionable items - for things that are complex, have more meetings to work out the details, so that there can be defined actionable items - create meeting minutes for these.

Separate notion board for each sprint.

Each notion card should have specific details of what the expected output is (definition of done).

Include priorities for tasks in notion.

**Action items:**

* Create notion boards for each sprint
* Add priorities to notion task cards
* Add descriptions to notion task cards
* More specificity in task card titles

**Task assignment:**

* Each team member will handle action items for their own cards
* Chris Hodgen: separate notion boards by sprint